



CSIR-CENTRAL SCIENTIFIC INSTRUMENTS ORGANISATION
(Council of Scientific & Industrial Research)
Sector 30-C, Chandigarh-160 030 (India)

Commencement of Online Applications : 26.11.2018
Last date for Submission of Online Applications : 21.12.2018 (upto 5:00 PM)

Advertisement No. 6/2018

A unique opportunity for research career in Science & Technology

CSIR-Central Scientific Instruments Organisation (CSIR-CSIO), Chandigarh, a premier Institute under the Council of Scientific & Industrial Research (CSIR), is involved in multidisciplinary R&D programmes of both basic and applied nature across scientific disciplines with emphasis on measurement science and instrumentation technologies. The organisation is devoted to R&D activities in the areas of Agri Instrumentation, Biomedical Instrumentation, Optical Devices & Systems, Geoscientific Instrumentation, Precision Mechanical Systems, Analytical Techniques and R&D Support Facilities, Computational Instrumentation, etc. CSIR-CSIO is in the process of recruitment of Scientists/ Senior Scientists to undertake the design & development of scientific and industrial instruments covering above mentioned areas and manage projects, intellectual outputs, technology transfers and information systems.

Applications are invited from enthusiastic Indian Nationals having excellent academic record and proven scientific achievements along with the requisite experience and a high degree of motivation to take up research as a career in the field of measurement sciences and instrumentation technologies to fill up the vacancies of following posts of Scientist/Senior Scientist at Chandigarh as well as its Centre at Chennai as per the details given below.

The emoluments and age limits for various posts as per norms are summarized hereunder:

Designation	No. of Posts	Pay Level	*Total Emoluments	***Upper Age Limit not exceeding (as on last date of submission of online applications)
Scientist	UR 02 OBC 04 SC 02** PWD 04@ Total 12	PL-11 Rs. 67700-208700	For Chandigarh: Rs. 88,549/- For Chennai: Rs. 97,889/-	32 years
Senior Scientist	**Including 01 backlog vacancy for SC @Includes 04 backlog posts (02 HH, 01 OH, 01 VH) reserved for Persons with Disability (PWD)	PL-12 Rs. 78800-209200	For Chandigarh: Rs. 1,02,424/- For Chennai: Rs. 1,12,652/-	37 years

***Total Emoluments mean approximate total emoluments on minimum of scale as on 01.10.2018 including House Rent Allowance in Chandigarh/Chennai. CSIR-CSIO may provide residential accommodation, if available, as per rules.**

*****Please see age relaxation under the heading "General information and conditions" of the Advertisement.**

Post Code / Area/ No. of Posts (Reservation)	Name of the Post(s) / Pay Level	Essential Educational Qualifications and Experience⁺	Relevant Fields(s) of Knowledge/Experience/ Job Requirement
V1-01 Agrionics 01 post (UR-01)	A. Scientist PL-11 Rs. 67700-208700	M.E./M.Tech. (Electronics / Instrumentation & Control/Advanced Instrumentation Engineering/ Electronics & Instrumentation) or equivalent OR Ph.D(Engg.) thesis submitted in any of the above area OR Ph.D. (Science) in Physics/ Electronic Science	Working knowledge/ Experience in Design and Development of Electronic Instruments/Control Systems/ Virtual Instrumentation related to agriculture, food science, water quality /pollutant sensors/ energy harvesting for agriculture as evidenced by the published work in highly reputed journals/product development. Job requires expertise in MBE and operating ultrahigh vacuum characterization systems.
	B. Senior Scientist PL-12 Rs. 78800-209200	M.E./M.Tech. (Electronics / Instrumentation & Control/Advanced Instrumentation Engineering/ Electronics & Instrumentation) or equivalent with 03 years' experience OR Ph.D(Engg.) in any of the above area OR Ph.D. (Science) in Physics/ Electronic Science with two years of experience	
V2-01 Biomedical Instrumentation 01 post (UR-01)	A. Scientist PL-11 Rs. 67700-208700	M.E./M.Tech. (Bio engineering/Medical Science & Technology/Medical Imaging/Bio-informatics) or equivalent OR Ph.D(Engg.) thesis submitted in any of the above area	Working Knowledge of Processing of Bio signals/ Digital Signal Processing/Image Processing/Human Anatomy and Orthopedics. Job requires good knowledge of medical science and technology /Medicine/Surgery
	B. Senior Scientist PL-12 Rs. 78800-209200	M.E./M.Tech. (Bio engineering/Medical Science & Technology/Medical Imaging/Bio-informatics) or equivalent with 03 years' experience OR Ph.D(Engg.) in any of above the areas	
V1-02 Agrionics 01 post (SC-01)	A. Scientist PL-11 Rs. 67700-208700	M.E./M.Tech in Chemical Engineering/Industrial Chemistry OR Ph.D. (Engg) thesis submitted in any of the above area OR Ph.D. (Science) in Chemical Sciences /Chemistry	Working Knowledge of Computational Chemistry concepts and expertise on Computational Chemistry platforms Experience in statistical analysis and tools
	B. Senior Scientist PL-12 Rs. 78800-209200	M.E./M.Tech in Chemical Engineering/Industrial Chemistry with 03 years' experience OR Ph.D. (Engg) in any of the above area OR Ph.D. (Science) in Chemical Sciences /Chemistry Science with two years of experience	
V2-02 Biomedical Instrumentation	A. Scientist PL-11 Rs. 67700-208700	M.E./M.Tech. (Electronics/Electronics & Communication/Biomedical Engineering / Computer Science/ Instrumentation/Instrumentation & Control/Control System/Electrical & Electronics/Advanced Instrumentation Engineering/Mechatronics) or equivalent	Working Knowledge of Robotics/Processing of Bio signals/ Digital Signal Processing/Image Processing/Human

01 post \$(HH-01)		OR Ph.D(Engg.) thesis submitted in any of above areas	Anatomy and Orthopedics
	B. Senior Scientist PL-12 Rs. 78800-209200	M.E./M.Tech. (Electronics/Electronics & Communication/Biomedical Engineering / Computer Science/ Instrumentation/Instrumentation & Control/Control System/Electrical & Electronics/Advanced Instrumentation Engineering/Mechatronics) or equivalent with 03 years' experience OR Ph.D(Engg.) in any of above areas	Experience in Robotics/Processing of Bio signals/ Digital Signal Processing/Image Processing/Human Anatomy and Orthopedics
V3-01 Optical Devices and Systems 01 post (SC-01)	A. Scientist PL-11 Rs. 67700-208700	M.E./M.Tech. (Electronics/Electronics & Communication/Electrical & Electronics/Electronics & Control/Instrumentation & Control/ Optoelectronics & Optical Communication/ Advanced Electronic System/Advanced Instrumentation Engineering/VLSI/Embedded Systems/ Applied Optics) or equivalent OR Ph.D(Engg.) thesis submitted in any of above areas OR Ph.D. (Science) in Physics/Electronic Sciences/Applied Physics	Working Knowledge of Power supply design/ Display devices/ Advanced electronic control systems/ Embedded electronic systems, Proficiency in mixed signal simulation/ Virtual instrumentation/ FPGA Digital Signal Processing/optoelectronic & optical devices and systems
	B. Senior Scientist PL-12 Rs. 78800-209200	M.E./M.Tech. (Electronics/Electronics & Communication/Electrical & Electronics/Electronics & Control/Instrumentation & Control/ Optoelectronics & Optical Communication/ Advanced Electronic System/Advanced Instrumentation Engineering/VLSI/Embedded Systems/ Applied Optics) or equivalent with 03 years' experience OR Ph.D(Engg.) in any of above areas OR Ph.D. (Science) in Physics/Electronic Sciences/Applied Physics with two years of experience	Experience in Power supply design/ Display devices/ Advanced electronic control systems/ Embedded electronic systems, Proficiency in mixed signal simulation/ Virtual instrumentation/ FPGA Digital Signal Processing/optoelectronic & optical devices and systems
V4-01 Advanced Materials & Sensors (Photonics) 01 post (OBC-01)	A. Scientist PL-11 Rs. 67700-208700	M.E./M.Tech. (Optoelectronics/Photonics/Laser Science & Technology/Advanced Instrumentation Engineering/ Applied Optics) or equivalent OR Ph.D(Engg.) thesis submitted OR Ph.D. (Science) in Physics/Applied Physics / in any of above areas	Working Knowledge of Sensors and Systems in the areas of Fiber Optics. Proven experience in terms of publications/product development/patent on Photonic Crystal Fiber based super continuum generation and fiber lasers.
	B. Senior Scientist PL-12 Rs. 78800-209200	M.E./M.Tech. (Optoelectronics/Photonics/Laser Science & Technology/Advanced Instrumentation Engineering/ Applied Optics) or equivalent with 03 years' experience OR Ph.D(Engg.) in any of above areas OR Ph.D. (Science) in Physics/Applied Physics / in any of above areas with two years of experience	Experience in Sensors and Systems in the areas of Fiber Optics. Proven experience in terms of publications/product development/patent on Photonic Crystal Fiber based super continuum generation and fiber lasers.

V4-02 Advanced Materials & Sensors (Photonics) 01 post \$(OH-01)	A. Scientist PL-11 Rs. 67700-208700	M.E./M.Tech. (Optoelectronics/Photonics/Laser Science & Technology/Advanced Instrumentation Engineering/ Applied Optics) or equivalent OR Ph.D(Engg.) thesis submitted OR Ph.D. (Science) in Physics/Applied Physics / in any of above areas	Working Knowledge of Sensors and Systems in the areas fiber Brag grating and single-mode-multimode-single-mode fiber based sensors Proven experience in terms of publications/product development/patent on Nonlinear optics, optical parametric oscillator using nonlinear crystals, super continuum source in step-index fibers and photonic crystal fibers
	B. Senior Scientist PL-12 Rs. 78800-209200	M.E./M.Tech. (Optoelectronics/Photonics/Laser Science & Technology/Advanced Instrumentation Engineering/ Applied Optics) or equivalent with 03 years' experience OR Ph.D. (Engg.) in any of above areas OR Ph.D. (Science) in Physics/Applied Physics / in any of above areas with two years of experience	Experience in Sensors and Systems in the areas fiber Brag grating and single-mode-multimode-single-mode fiber based sensors Proven experience in terms of publications/product development/patent on Nonlinear optics, optical parametric oscillator using nonlinear crystals, super continuum source in step-index fibers and photonic crystal fibers
V4-03 CSIO Chennai Centre 01 post (OBC-01)	A. Scientist PL-11 Rs. 67700-208700	M.E./M.Tech (Electronics/Embedded System/Renewable Energy/Instrumentation and Control) OR Ph.D(Engg.) thesis submitted in any of above areas	Working knowledge of energy management system/smart grid/biosensors/biomedical instrumentation.
	B. Senior Scientist PL-12 Rs. 78800-209200	M.E./M.Tech (Electronics/Embedded System/Renewable Energy/Instrumentation and Control) with 03 years' experience OR Ph.D(Engg.) in any of above areas	Experience in energy management system/smart grid/biosensors/biomedical instrumentation.
V5-01 Precision Mechanical Systems 01 post (OBC-01)	A. Scientist PL-11 Rs. 67700-208700	M.E./M.Tech (Electronics & Instrumentation/ Computer Science/ Electronics & Communication/ Instrumentation/ Instrumentation & Control/ Electrical & Electronics/ Advanced Instrumentation Engineering) or equivalent OR Ph.D(Engg) thesis submitted in any of above areas	Working Knowledge of Embedded System Design/Sensors & Actuator/Analog & Digital Circuit Design/ Wireless Sensor Networks
	B. Senior Scientist PL-12 Rs. 78800-209200	M.E./M.Tech (Electronics & Instrumentation/ Computer Science/ Electronics & Communication/ Instrumentation/ Instrumentation & Control/ Electrical & Electronics/ Advanced Instrumentation Engineering) or equivalent with 03 years' experience OR Ph.D. (Engg) in any of above areas	Experience in Embedded System Design/Sensors & Actuator/Analog & Digital Circuit Design/ Wireless Sensor Networks
		M.E./M.Tech. (Nanotechnology /	Working Knowledge of

H1-01 Ubiquitous Analytical Techniques and R&D Support Facilities 01 post (OBC-01)	A. Scientist PL-11 Rs. 67700-208700	Nanoscience/Advanced Instrumentation Engineering/ Solid State Physics/ Microelectronics/Material Science/ Metallurgy) or equivalent OR Ph.D (Engg./Science) thesis submitted in any of above the areas	advanced analytical techniques (TEM/ FE- SEM/XRD/AFM/Raman/ Fluorescence/ VSM/DSC etc.) and advanced nanostructures. Expertise in fabrication characterization of advanced materials
	B. Senior Scientist PL-12 Rs. 78800-209200	M.E./M.Tech. (Nanotechnology / Nanoscience/Advanced Instrumentation Engineering/ Solid State Physics/ Microelectronics/Material Science/ Metallurgy) or equivalent with 03 years' experience OR Ph.D(Engg.) in any of above the areas OR Ph.D (Science) in any of above areas with two years of experience	Experience in advanced analytical techniques (TEM/ FE-SEM/XRD/AFM/Raman/ Fluorescence/ VSM/DSC etc.) and advanced nanostructures. Expertise in fabrication characterization of advanced materials
H2-01 Computational Instrumentation 02 posts \$(VH-01 & HH- 01)	A. Scientist PL-11 Rs. 67700-208700	M.E./M.Tech.(Computer Science & Engineering/ Electronics & Communication Engineering/Electrical & Electronics Engineering/ Electrical/Advanced Instrumentation/Instrumentation/ Mechatronics/ Embedded Systems/Advanced Electronic Systems) or equivalent OR Ph.D (Engg.) thesis submitted in any of above areas	Working Knowledge of Computational Instrumentation – Signal Processing /Image Processing/ Machine Intelligence/ FPGA/DSP systems
	B. Senior Scientist PL-12 Rs. 78800-209200	M.E./M.Tech. (Computer Science & Engineering/ Electronics & Communication Engineering/Electrical & Electronics Engineering/ Electrical/Advanced Instrumentation/Instrumentation/ Mechatronics/ Embedded Systems/Advanced Electronic Systems) or equivalent with 03 years' experience OR Ph.D (Engg.) in any of above areas	Experience in Computational Instrumentation – Signal Processing /Image Processing/ Machine Intelligence/ FPGA/DSP systems

§ However, if a suitable person with the said disability is not available, it may be filled by other categories of PwD but overall representation in this recruitment process will remain HH-02, OH-01, VH-01.

The Selection Committee depending upon the performance of the candidate may choose to place the candidate in any of the Pay Level subject to meeting the minimum eligibility criterion specified.

*** Experience shall be counted after obtaining the minimum prescribed qualification.**

Preferred requirement of applicant: Candidates having experience in Product Development/Technology Innovation/Applied Technology etc.

Abbreviations: UR-Unreserved, OBC-Other Backward Classes, SC-Scheduled Caste, OH-Orthopedically Handicapped, HH-Hearing Handicapped, VH-Visually Handicapped

Apart from qualifications indicated above, any other recognized qualification, which is equivalent to the prescribed qualification, shall be treated at par with that qualification.

Job Description:-

Selected candidates will have to undertake research, development and innovation activities of the Institute. Placement of candidates in different functional groups including Centres of CSIR-CSIO may also be done as per the requirement of the Institute keeping in mind the knowledge and experience of the selected candidates. In addition to the R&D activities, consultancy/sponsored/grant-in-aid projects are also to be handled either independently or in a team. Selected candidates as per the requirements may be required to take classes in the Laboratory unit of the Academy of

Scientific & Innovative Research (AcSIR) which is offering Masters/Ph.D Degrees. Selected candidates will also have the opportunity to supervise Research Scholars of the Academy (AcSIR) leading to their Ph.D Degree as per the norms of the Academy. The incumbents may also be required to impart theoretical and practical training to the students of Indo-Swiss Training Centre (an integral part of CSIR-CSIO).

General information and conditions:-

1. Benefits under Council service:

- a. These posts carry usual allowances i.e. Dearness Allowance (DA), House Rent Allowance (HRA), Transport Allowance (TA) etc. as admissible to the central government employees and as made applicable to CSIR. Council employees are also eligible for accommodation of their entitled type as per CSIR Residence Allotment Rules depending on availability in which case HRA will not be admissible.
- b. In addition to the emoluments indicated against each category of posts, benefits such as applicability of New Pension Scheme - 2004, reimbursement of Medical Expenses, Leave Travel Concession, Computer Advance and House Building Advance are available as per CSIR rules.
- c. Scientists in CSIR are also permitted to undertake consultancy and sponsored R&D project activity. These activities give them scope to earn consultancy fee and honorarium as per CSIR guidelines governing these activities. Opportunities also arise for foreign deputations for training/presentation of papers/specific assignments etc.
- d. CSIR provides excellent opportunities to deserving candidates for career advancement under Assessment Promotion scheme for Scientists.
- e. Exceptionally meritorious and deserving candidates may be considered for advance increment(s) by the Competent Authority as per CSIR Rules.

2. Other conditions

- a. The applicant must be a citizen of India.
- b. All applicants must fulfill the essential requirements of the post and other conditions stipulated in the advertisement as on the last date of submission of the online applications. They are advised to satisfy themselves before applying that they possess at least the essential qualifications laid down for various posts as on the last date of submission of the online applications. No enquiry asking for advice regarding eligibility will be entertained.
- c. The prescribed essential qualifications are the minimum and the mere possession of the same does not entitle candidates to be called for interview. The duly constituted Screening Committee will adopt its own criteria for short-listing the candidates. The candidate should, therefore, mention in the application all the qualifications and experience in the relevant area over and above the minimum prescribed qualification, supported with documents. Completion of Ph.D degree will be reckoned from the date of issue of provisional certificate/notification. In the event of number of applications being large, CSIR-CSIO will adopt shortlisting criteria to restrict the number of candidates to be called for Interview to a reasonable number by any or more of the following methods for the advertised posts:

I.	On the basis of higher educational qualifications than the minimum prescribed in the advertisement.
II.	On the basis of higher experience in the relevant field than the minimum prescribed in the advertisement.
III.	By holding a written test.
IV.	Candidates having experience in Product Development/Technology Innovation/Applied Technology etc.
V.	Any other methodology as deemed fit by Screening Committee.

- d. The applicant should upload relevant educational qualification and experience certificates and documents in support of information given in the application form. The prescribed qualifications should have been obtained through recognized Universities / Institutions. etc. Incomplete applications/ applications not accompanied with the required certificates / documents are liable to be rejected.
- e. In respect of equivalence clause in Essential Qualifications, if a candidate is claiming a particular qualification as equivalent qualification as per the requirement of advertisement, then the candidate is required to produce and upload order/letter in this regard, indicating the Authority (with number and date) under which it has been so treated otherwise the Application is liable to be rejected.
- f. The period of experience rendered by a candidate on part time basis, daily wages, visiting/ guest faculty will not be counted while calculating the valid experience for short listing the candidates for interview.
- g. If any document/ certificate furnished is in a language other than Hindi or English, a transcript of the same duly attested by a Gazetted officer or notary is to be uploaded.
- h. The date for determining the upper age limit, qualifications and /or experience shall be the closing date prescribed for submission of online applications.
- i. The period of experience in a discipline / area of work, wherever prescribed, shall be counted after the date of acquiring the minimum educational qualifications prescribed for that post.

- j. Persons with disabilities (PWD) fulfilling the eligibility conditions prescribed under Government of India (GOI) instructions are encouraged to apply.
- k. The Institute strives to have a workforce which reflects gender balance and women candidates are encouraged to apply.
- l. In case a candidate is staying abroad, his/her candidature may be considered *in absentia* by the Selection Committee on his/her written request.
- m. The Selection Committee may choose to place the candidate in any of the Pay Level 11 or 12 depending upon the performance of the candidate and subject to meeting the minimum eligibility criterion specified.
- n. Only outstation candidates who are found eligible and called for interview will be paid to and fro single second class (Sleeper) rail fare from the actual place of undertaking the journey or from the normal place of their residence whichever is nearer to Chandigarh/ Chandigarh Railway Station on production of rail tickets/ rail ticket numbers or any other proof of journey.
- o. Any discrepancy found between the information given in application and as evident in original documents will make the candidate ineligible for the post.
- p. Canvassing in any form and / or bringing any influence political or otherwise will be treated as a disqualification for the post.
- q. The selected candidates will be on probation for a period of one year from the date of taking over charge of the post. The probationary period may be extended or curtailed at the discretion of the Competent Authority. After successful completion of probationary period, they will be considered for confirmation in accordance with the extant rules.
- r. After successful completion of probationary period, the appointment may be terminated at any time by a month's notice given by either side i.e. the appointee or the appointing authority, without assigning any reason. The appointing authority, however, reserves the right of terminating the services of the appointee forthwith or before the expiry of the stipulated period of notice by making the payment of a sum equivalent to the pay and allowances for the period of notice or the unexpired portion thereof.
- s. As per the resolution regarding Official Language (Rajbhasha), the selected candidates will have to acquire the knowledge of Hindi during the probationary period.
- t. The services in the Council are liable for transfer to anywhere in India. Director-General, CSIR, can transfer any employee from one Laboratory/ Institute to another including their Extension/Field Centres in Public interest. Director, CSIR-CSIO, can transfer any Employee from Headquarters of the Organization/Lab. to its extension/Field/Regional Centres and vice-versa.
- u. The provisions of the Central Civil Services (Conduct) Rules, 1964 & Central Civil Service (Classification, Control and Appeal) Rules, 1965 and such other rules or executive orders as may from time to time be applicable to the servants of the Council, shall apply to the extent to which they are applicable to the appointment hereby offered and the decision of the Council as to their applicability shall be final.
- v. The selected candidates will not be permitted to apply for appointment elsewhere or in CSIR-CSIO during the probationary period and if they have already applied for any posts in any other organisation, they may have to intimate the details of such applications immediately after joining the Institute.
- w. CSIR-CSIO reserves the right not to fill up a particular post, if it so desires. The number of vacancies indicated above is provisional and may vary at the time of actual selection.
- x. For updates (screening list, interview/examination dates), kindly visit our website '<http://www.csio.res.in>' regularly.
- y. NO INTERIM ENQUIRY OR CORRESPONDENCE WILL BE ENTERTAINED.
- z. The decision of the Director CSIR-CSIO/CSIR in all matters relating to eligibility, acceptance or rejection of applications, mode of selection, conduct of examination/interview or any matter not specifically stated in the advertisement will be final and binding on the candidates.

3. Relaxations :

- a. The upper age limit is relaxable upto 05 years for SC/ST and 03 years for OBC as per Government orders in force only in those cases where the posts are reserved for respective categories, on production of relevant certificate in the prescribed format signed by the specified authority.
- b. Upper age limit is relaxable upto five years for the regular employees working in CSIR Laboratories / Institutes, Government Departments, Autonomous Bodies and Public Sector Undertakings.
- c. As per GOI provisions, age relaxation for Widows, Divorced Women and Women Judicially separated from Husbands who are not remarried, the upper age limit is relaxable up to the age of 35 years (upto 40 years for members of Scheduled Castes/Scheduled Tribes and upto 38 years for members belonging to the Other Backward Classes in respect of the posts reserved for them). The persons claiming age relaxation under this sub-para would be required to produce following documentary evidence:
 - i) In case of Widow, Death Certificate of her husband together with the Affidavit that she has not remarried since.

- ii) In case of divorced Women and Women judicially separated from their husbands, a certified copy of the judgment/decree of the appropriate Court to prove the fact of divorce or the judicial separation, as the case may be, with an Affidavit in respect of divorced Women that they have not remarried since.
- d. Age relaxation to Persons with Disability (PwDs): Age relaxation of 10 years (15 years for SC/ST and 13 years for OBC candidates in respect of the posts reserved for them) is allowed for appointment to blind, deaf-mute and orthopedically handicapped persons for appointment to Group 'A' posts/services subject to the condition that maximum age of the applicant on the crucial date shall not exceed 56 years. The persons claiming age relaxation under this sub-para would be required to produce a certificate in prescribed proforma in support of their claims clearly indicating that the degree of physical disability is 40% or more. In any case, the appointment of these candidates will be subject to their being found medically fit in accordance with the standards of medical fitness as prescribed by the Government for Group 'A' to be filled by Direct Recruitment by Selection.
- e. Relaxation in age, over and above the stipulated limit, educational qualification and / or experience may be considered in case of exceptionally meritorious candidates or if sufficient number of candidates possessing the requisite qualification and/ or experience are not available to fill up the posts.
- f. Relaxation of five years will also be permissible to those who had ordinarily been domiciled in the Kashmir division of the State of Jammu and Kashmir during the period from 1-1-1980 to 31-12-1989 subject to production of relevant certificate from concerned authority.

4. How to apply :

- a. Eligible candidates are required to apply **online only** through our website **<http://www.csio.res.in>**.
- b. If the candidate does not have a valid email ID, he/she should create a new valid email ID before applying online.
- c. **Online Application will be available on our website <http://www.csio.res.in> during 26.11.2018 to 21.12.2018 upto 5.00 PM.**
- d. Before applying online, the candidates are advised to read the instructions for online application carefully.
- e. The non-refundable fee for online application is Rs. 500/- (Rupees Five Hundred Only) for General/OBC candidates. The fee is to be deposited online through **State Bank Collect** only. The transaction number generated after successful payment of fee is required to be mentioned in the online application. The candidates are advised to download the E-receipt and preserve it. Steps for online fee payment are given in online application form instructions on CSIR-CSIO website. The candidates belonging to SC/ST/PH/Women/CSIR Employees/Abroad Candidates category are exempted from submission of application fee.
- f. **Last date for online submission of application form is 21.12.2018 upto 5.00 PM.**
- g. In case of universities/institutes awarding CGPA/SGPA/OGPA grades etc., the candidates are requested to convert the same into percentage based on the formula as per their university/institute rules.
- h. Successful online application is indicated by the page displayed after clicking **Submit Button** indicating the generated "**APPLICATION FORM NUMBER**". **Please note down the same carefully and preserve it. If you do not preserve it, you will not be able to Re-print the Application.**
- i. Candidates applying for more than one post must submit separate online application form for each post along with separate application fee.
- j. Application once made will not be allowed to be withdrawn and fee once paid will not be refunded on any count nor can it be held in reserve for any other recruitment or selection process.
- k. Interested candidates are advised to apply in time to avoid last minute rush and it is notified that last date will not be extended on the grounds of online technical issues/problems.
- l. Incomplete applications (i.e. without uploading photograph/ signature/ application fee (wherever applicable)/ applicable testimonials etc.) will not be entertained and will be summarily rejected.
- m. No withdrawal/modification/cancellation will be permissible after successful submission of the online application form.

6. Documents must be uploaded in the following order (PDF file) failing which the application will be rejected:

- a) Date of Birth Certificate.
- b) Educational qualification certificates [10th, 12th/Diploma, Graduation, Post Graduation, PhD (as applicable) including conversion formula from CGPA to percentage].
- c) (i) Experience certificates, if any.
(ii) Proper channel application/ NOC from the present employer, in case of working in Government Departments/ Autonomous Bodies and Public Sector Undertakings.
(iii) Patent / publications documents in support of information given in the application form.
- d) (i) Caste certificate, if applicable/if any relaxation is claimed.
(ii) Certificate relating to PWD, if applicable

- (iii) Certificate relating to Widow/Divorced Woman/Woman Judicially Separated from Husband (if applicable) OR those who had ordinarily been domiciled in the Kashmir division of the State of Jammu and Kashmir during the period from 1-1-1980 to 31-12-1989, if applicable.
- e) Any other relevant document.

Note: In case of discrepancies between the English version of this Advertisement and its Hindi translation, the English version shall prevail.

Controller of Administration