



सीईएसआईआर - केन्द्रीय वैज्ञानिक उपकरण संगठन
CSIR-Central Scientific Instruments Organisation
सैक्टर 30 सी चंडीगढ़ Sector-30C, Chandigarh 160 030

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|----------------------------------|--|----------------------------------|---|
| Tender No. | CSIO/4(30)2018-Pur | Issue Date: | 25 th September, 2018 |
| Date & time of receipt of tender | 24 th October, 2018 upto 3.00 P.M. Pre-bid conference on 8th October, 2018 at 11.00 A.M. | Date & time of opening of Tender | 24 th October, 2018 at 3.30 P.M. |

We are interest to purchase the below given items/attached items. Kindly send your sealed Tender/Quotation/Proforma Invoice as per requirement. **Please refer all the terms & conditions overleaf before submission of tender.** The sealed envelope containing your quotation super scribed with our reference number and addressed to Director, CSIO should reach this office with the period as mentioned above. **Tenders/quotation received late will not be considered at all.** Tenders/quotation will be opened in the presence of supplier's representatives who wish to present themselves at that time.

| Sr. No. | Description of Item | Quantity | EMD (Indian Rupees) | Bid Type |
|---------|---|----------|---------------------|---|
| L. | Automated solid phase extraction (SPE) System (Specifications enclosed) | One | Rs. 50,000.00 | Two Bid systems (Technical & Price bid in separate envelopes) |

EARNEST MONEY DEPOSIT (EMD): a. EMD in the form of Bank guarantee (As per format enclosed as ANNEXURE- 'C') or Term Deposit Receipt/FDR or Bank Draft of a scheduled bank pledged in the name of Director, Central Scientific Instruments Organisation, Chandigarh valid for 45 days beyond the validity of tender for the required amount as mentioned in the tender notice separate for each item must be submitted along with the quotation (with the techno-commercial quotation in case of two-bid system and photocopy of the same enclosed with the price bid and for foreign manufacturers they should furnish the EMD in foreign currency equivalent to Indian rupees, otherwise quotation may not be considered. The bid security should be submitted in its original form, copies shall not be accepted. The firm registered with DGS&D/NSIC as manufacturer for the supply of the same category of item for which the party is submitting quotation will be exempted from submission of EMD. Intended parties will have to give proof of registration along with their quotation. EMD of the unsuccessful bidders shall be refunded without any interest at the earliest after finalization of the purchase of concerned item. The party must therefore, submit a pre-receipted Bill in triplicate along with the quotation (in case of EMD sent in form of Bank Draft) to enable us to refund their EMD.

b. The bid security /EMD may be forfeited if a bidder withdraws or amends or impairs or derogates its bid during the period of bid validity

Tender has been e-published on www.eprocure.gov.in. Prospective bidders are requested to get themselves registered on www.eprocure.gov.in for future also.

Yours faithfully,

(Mohinder Kumar)

(Controller of Stores and Purchase)

General Terms and Conditions

1. Please send your Proforma Invoice/Quotation with full specifications & literature showing **FOB/FCA/CIP/CIF including inland Freight value. Cost of packing, forwarding, Air freight Transportation, if any, & Insurance** charges may please be mentioned invariably, failing which the tender will be rejected. The gross weight of the consignment may be intimated in the Proforma Invoice to decide the mode of dispatch.
2. **Offer/Bid for INR should be FOR, CSIO, Central Stores, Chandigarh. Taxes as are applicable should be indicated clearly failing which the offer shall not be considered.** Bidder shall have to mention their GST No. Quotation shall be issued in the name of **DIRECTOR, CSIR-Central Scientific Instruments Organisation, Sector 30C, Chandigarh. GST No. is 04AAATC2716R1ZN.**
3. **Reasonability of Prices/Fall Clause**
 - i) Please quote best minimum prices applicable for a premiere Research Institution, leaving no scope for any further negotiations on prices.
 - ii) The quoting party should give a certificate to the effect that the quoted prices are the minimum and they have not quoted the same item on lesser rates than those being offered to CSIO to any other customer nor they will do so till the validity of offer or execution of the purchase order, whichever is later.
 - iii) Copies of atleast two recently supplied orders of the last two years received from other customers alongwith details of such supply orders preferably in India for the same item/model may be submitted with the offer giving reasons of price difference of their supply order & those quoted to us, if any. The party must give details of identical or similar equipment, if any, supplied to any CSIR lab during the last three years alongwith the final price paid and Performance certificate from them.
4. **Custom Duty & GST:** CSIR-CSIO is a R&D Govt. Organization & the requirement is for R&D purpose. CSIR-CSIO is exempted from IGST and Custom Duty under Govt. Notification No. 51/96-Custom dated 23.07.1996 and No. 24/2007 Dated 01.03.2007, no. 43/2017-Customs dated 30.06.2017 and government notifications no. 45/2017-Central Tax(Rate) & No. 45/2017-Intergrated Tax (rate) dated 14.11.2017. Only basic duty is applicable under this notification, hence bidders will have to submit their offer accordingly. We are exempted from payment of Custom Duty under notification No. 51/96 dated 23.07.1996. **Hence IGST and Custom Duty, if any, should be shown separately. No other charges than those mentioned clearly in the quotation will be paid..**
5. **Warranty:** Please mention the warranty period of equipment, which should be from the date of satisfactory installation.
6. Tenders/Quotations sent by FAX/e.mail are to be considered wherein EMD is not applicable at the risk of the bidders. Offers where EMD is required, the offers received through FAX/e.mail will not be considered at all.
7. **Validity:** The Proforma Invoice/Offer/Bid should not be less than 90 days from the date of opening of price bids otherwise your tender will be rejected.
8. **Liquidated Damages:** Being a Research and Development Organisation, time is essence of the order the date of delivery should be strictly adhered to. Otherwise the Competent Authority reserves the right not to accept the delivery in part of full and/or to claim the liquidated damages 0.5% per week subject to maximum 10% of ordered value.
9. **Agency commission:** Please mention the percentage of Indian Agency Commissioning which will be paid in Indian Currency. Also please intimate the complete details of Indian Agent
10. If the supplies has to be made through Indian Agent, please send us the copy of legal contract/agreement/latest specific authorization certificate indicating that the Indian Agent M/s _____ are authorized to quote on our behalf and the terms and conditions settled by the Indian Agents with the buyer will be binding on their Principals. Further an Indian Agent cannot quote on behalf of two different foreign suppliers. If they submit two offers on behalf of two different foreign suppliers, their offers may not be considered.
11. In case Indian Agent quotes in INR; they cannot ask for issue of CDEC & IGST levy both. However, we prefer to buy on High Sea Sales Agreement & payment shall be made on the basis of actual value indicated on Bill of Entry filed.
12. **Instructions for Indian Agents:** Agents in India of Foreign manufacturers shall submit alongwith the tender an income tax clearance certificate alongwith other relevant documents i.e. a copy of registration certificate from DGS&D in support of their being Agents of the foreign manufacturers
13. **Terms of Payment:** - Being a Govt. Organisation, no advance payment with the order or before dispatch of consignment of goods will be accepted. Terms of Payment are:-
 - (a) **Credit basis:** The payment will be made after receipt of the goods in good condition. The payment will be made through Electronic Clearance System (ECS). The complete bank details should be available on the offer as well on Invoice.
 - (b) **Sight Draft:** The payment will be released through our Banker only after receipt of material in good condition.
 - (c) **Letter of Credit:** The letter of credit for 100% of ordered value will be established in the supplier's country after acceptance of order with its terms by the supplier. However 90% payment will be released against shipping documents and balance 10% is released after receipt of the goods in good condition/satisfactory installation (wherever necessary). Outside India banking charges for L/C will be on beneficiary A/C.
 - (d) **Performance Bank Guarantee** for 10% of the ordered value is to be submitted by you/your Indian Agent for equipment costing Rs. 25.00 lakhs & above. .
14. If any amendment in L/C is required by the supplier, the amendment charges will be borne by them.
15. **Installation/Commissioning:** Equipment/Instruments are required to be commissioned/ installed/ demonstrated successfully immediately or within 30 days from the date of receipt of the system in CSIO by the the Principal or by their authorized Agent, failing which the Liquidated Damage Clause will be applicable
16. Certificate of undertaking that the equipment is of latest technology & will not be obsolete within 5 years after warranty will be attached with the offer. All essential spares parts of the offered equipment will available with the manufacturer or in India with your Indian Agents for a period of at least 5-7 years after warranty period which will be required at later stage.
17. All disputes, if any, subject to Chandigarh (India) jurisdiction. In case of dispute, the Arbitrator shall be appointed by the DG, CSIR, New Delhi (India).

Date & time for submission of Tender: 24th October, 2018 upto 3.00 P.M.
Date & time for Opening of Tender: 24th October, 2018 at 3.30 P.M.

EMD Rs. 50,000.00

Tender Enquiry No. CSIO/4(30)/2018-Pur

PRE-BID CONFERENCE

Subject: Procurement of Automated Solid Phase Extraction (SPE) System

A pre-bid conference shall be held as indicated in Notice Inviting Tender on **8th October, 2018 at 11.00 A.M.** in **Lecture Hall of Library Block**, Central Scientific Instruments Organisation, Sector-30C, Chandigarh-160 030. All prospective bidders are requested to attend the pre-bid conference. The Pre-bid shall be conducted in the following manners:-

- (1) All prospective bidders are requested to kindly submit their queries, if any, in writing on or before **05.10.2018** upto 4.30 P.M. either by e.mail at cosp@csio.res.in, spo@csio.res.in or by post (with envelope bearing Tender No. and date on top and Marked "Queries for Pre-Bid Conference for **Automated Solid Phase Extraction (SPE) System**" so as to reach Controller of Stores & Purchase, CSIO, Chandigarh – 160 030.
- (2) If there is any change in the specifications that will be uploaded on CSIO website. The prospective bidders should submit their offers only after the pre-bid conference according to the revised specifications/requirements, if any. The offer would require to be submitted as per schedule given in the NIT.

Automated Solid Phase Extraction System Specifications

| S.No. | Specifications | |
|-------|---|---|
| 1. | Mode of operation | Fully automated, PC controlled and stand-alone system |
| 2. | Cartridge capacity | 20 nos. for 3 mL cartridges or better |
| 3. | Cartridge type: | System should be compatible with commercially available standard 1mL, 3mL and 6mL SPE cartridges |
| 4. | Pressure for elution | Air Push/Gas connection |
| 5. | Solvent reservoir | At least 4 solvent stations with suitable tray |
| 6. | Sample loading, cartridge conditioning and elution volume | 1 mL-3mL or better (on both ranges) |
| 7. | Sample tray | 2mL vials |
| 8. | Features | <ul style="list-style-type: none"> a) The system should be able to perform automatically all the SPE steps of conditioning, rinsing, loading and elution b) The system should be upgradable to add modules for injection of the eluted samples to HPLC or other analytical system c) Effective mechanism to avoid sample carry over or cross contamination should be in place. d) Flow rate adjustment for sample loading, elution, rinsing and washing. e) The system should have provision to add reagent or internal standard for SPE test protocols. f) Should be capable to collect fractions of elution and conditioning. g) Diagnostic tools to ensure precise application of parameters h) Should be compatible for the application: extraction of polycyclic aromatic hydrocarbon from edible oils |
| 9. | Software | <ul style="list-style-type: none"> a) User-friendly interface for quick and easy instrument set-up and configuration b) Capability of different programming methods and applications such as ADD, DERIVATIZE, DISPENSE, LOAD, ETC. c) Any third party software if required, must be quoted with original license directly from the original vendor for the warranty period and must be upgradable |
| 10. | Accessories | <ul style="list-style-type: none"> a) All the standards accessories such as sample vials, trays, syringes (1ml) etc. and fittings should be included for full functioning of the system b) SPE and accessory kits should be quoted for 3mL cartridges |
| 11. | Warranty | <ul style="list-style-type: none"> a) Three year b) Any warranty failure must be supplied to CSIO premises on DDP basis. Any kind of payment will not be made for failure replacement |
| 12. | Spares availability assurance | Vendor must confirm the availability for at least 10 years of the spare support of the offered system |
| 13. | Certification | ISO/UL/USFDA/CE |
| 14. | Optional Accessories | <ul style="list-style-type: none"> a) Sample racks: 10mL,4mL vials b) Syringe: 100µl, 500µl c) Automated vacuum evaporation system for final SPE eluate c) Annual maintenance cost for upto three years after the expiration of warranty period must be provided in year wise manner |

NOTE:

1. The vendor must ensure that the main system is complete and ready for operation in all aspects.
2. All licenses of the softwares must be original and upgradable and must be in name of CSIR-CSIO, Chandigarh.
3. A list of similar commissioned facilities in India preferably in CSIR or other Government research facilities must be provided along with the copies of their purchase orders. A detailed user list must also be attached of similar basic system.
4. Kindly quote every set up and accessories as per the CSIO tender specification format with all the supportive brochures and literatures. The sections matching the required specification must be clearly highlighted.

BID SECURITY FORM

Whereas (Hereinafter called "the tenderer") has submitted their offer dated for the supply of (Hereinafter called "the tender") against the purchaser's tender enquiry No. _____

KNOW ALL MEN by these presents that WE (Name of bank) of (Name of country), having our registered office at (Address of bank) (Hereinafter called the "Bank"), are bound unto (Name of purchaser) (Hereinafter called "the purchaser") in the sum of for which payment will and truly to be made to the said Purchaser, the Bank binds itself, its successors, and assigns by these presents. Sealed with the Common Seal of the said Bank this day of..... 20.....

THE CONDITIONS OF THESE OBLIGATIONS ARE:

1. If the tenderer withdraws or amends, impairs or derogates from the tender in any respect within the period of validity of this tender.
2. If the tenderer having been notified of the acceptance of his tender by the Purchaser during the period of its validity.
3. If the tenderer fails to furnish the Performance Security for the due Performance of the contract.
4. Fails or refuses to accept/execute the contract.

WE undertake to pay the Purchaser up to the above amount upon receipt of its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchase will note that the amount claimed by it is due to it, owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

The guarantee shall remain in force up to and including forty five (45) days after the period of the bid validity, and any demand in respect thereof should reach the Bank not later than the above date.

.....
(Signature of the authorized officer of the Bank)

Name and Designation of the Officer
Seal, Name & Address of the Bank and address of
the branch