

Self appraisal report Of Public Authority By Auditor

Year(2019-20)

Year:*

2019-2020



Search

Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA	Auditor Category	Auditor Marks	Auditor Remarks/ URL
1.1	Particulars of its organisation, functions and duties[Section 4(1)(b)(i)]							
1.1.1	Name and address of the Organization	1.28	Fully Met	1.28	www.csio.res.in Specific link being upgraded.	Fully Met	1.28	https://www.csio.res.in/
1.1.2	Head of the organization	1.28	Fully Met	1.28	www.csio.res.in Specific link being upgraded.	Fully Met	1.28	https://www.csio.res.in/upload/PDF/DrSK_Bio.pdf
1.1.3	Vision, Mission and Key objectives	1.28	Fully Met	1.28	www.csio.res.in Specific link being upgraded.	Fully Met	1.28	https://www.csio.res.in/CommonNew.php?ds=71&page=1

1.1.4	Function and duties	1.28	Fully Met	1.28	www.csio.res.in Specific link being upgraded.	Fully Met	1.28	https://www.csio.res.in/CommonNew.php?ds=178&page=1 https://www.csio.res.in/CommonNew.php?ds=178&page=1
1.1.5	Organization Chart	1.28	Fully Met	1.28	www.csio.res.in Specific link being upgraded.	Fully Met	1.28	https://www.csio.res.in/CommonNew.php?ds=72&page=1 https://www.csio.res.in/CommonNew.php?ds=72&page=1

1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	1.28	Fully Met	1.28	www.csio.res.in Specific link being upgraded.	Fully Met	1.28	https://www.csio.res.in/CommonNew.php?ds=70&page=1
1.2	Power and duties of its officers and employees[Section 4(1) (b)(ii)]							
1.2.1	Powers and duties of officers (administrative, financial and judicial)	1.54	Fully Met	1.54	https://www.csio.res.in/upload/PDF/MemorandumofAssociation.pdf	Fully Met	1.54	ok
1.2.2	Power and duties of other employees	1.54	Fully Met	1.54	https://www.csio.res.in/upload/PDF/MemorandumofAssociation.pdf	Fully Met	1.54	ok

1.2.3	Rules/ orders under which powers and duty are derived and	1.54	Fully Met	1.54	https://www.csio.res.in/upload/PDF/MemorandumofAssociation.pdf	Fully Met	1.54	ok
1.2.4	Exercised	1.54	Fully Met	1.54	https://www.csio.res.in/upload/PDF/MemorandumofAssociation.pdf	Fully Met	1.54	ok
1.2.5	Work allocation	1.54	Fully Met	1.54	https://www.csio.res.in/upload/PDF/workallocation.pdf	Fully Met	1.54	ok
1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]							
1.3.1	Process of decision making Identify key decision making points	1.54	Fully Met	1.54	https://www.csio.res.in/upload/PDF/MemorandumofAssociation.pdf	Fully Met	1.54	https://www.csio.res.in/CommonNew.php?ds=208&page=1
1.3.2	Final decision making authority	1.54	Fully Met	1.54	https://www.csio.res.in/upload/PDF/Delegationofpowers.pdf	Fully Met	1.54	ok
1.3.3	Related provisions, acts, rules etc.	1.54	Fully Met	1.54	www.csio.res.in Specific link being upgraded.	Fully Met	1.54	ok

1.3.4	Time limit for taking a decisions, if any	1.54	Fully Met	1.54	https://www.csio.res.in/upload/PDF/TimeLimit.pdf	Fully Met	1.54	ok
1.3.5	Channel of supervision and accountability	1.54	Fully Met	1.54	https://www.csio.res.in/upload/PDF/Delegationofpowers.pdf	Fully Met	1.54	ok
1.4	Norms for discharge of functions[Section 4(1)(b)(iv)]							
1.4.1	Nature of functions/ services offered	1.54	Fully Met	1.54	www.csio.res.in	Fully Met	1.54	https://www.csio.res.in/CommonNew.php?ds=207&page=1
1.4.2	Norms/ standards for functions/ service delivery	1.54	Partially Met	0.77	under process	Not Met	0	Not met
1.4.3	Process by which these services can be accessed	1.54	Partially Met	0.77	under process	Not Met	0	Not met

1.4.4	Time-limit for achieving the targets	1.54	Fully Met	1.54	www.csio.res.in	Fully Met	1.54	ok
1.4.5	Process of redress of grievances	1.54	Fully Met	1.54	https://pgportal.gov.in/	Fully Met	1.54	ok
1.5	Rules, regulations, instructions manual and records for discharging functions[Section 4(1)(b)(v)]							
1.5.1	Title and nature of the record/manual/instruction.	1.92	Fully Met	1.92	http://www.csir.res.in/rules-regulation	Fully Met	1.92	ok
1.5.2	List of Rules, regulations, instructions manuals and records.	1.92	Fully Met	1.92	http://www.csir.res.in/rules-regulation	Fully Met	1.92	ok
1.5.3	Acts/ Rules manuals etc.	1.92	Fully Met	1.92	http://www.csir.res.in/rules-regulation	Fully Met	1.92	ok
1.5.4	Transfer policy and transfer orders	1.92	Fully Met	1.92	https://www.csir.res.in/sites/default/files/PolicyDoc%25282014_7_1_13_0_11_840%2529.pdf	Fully Met	1.92	ok
1.6	Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]							

1.6.1	Categories of documents	<input type="text" value="0"/>	Not Applicable	<input type="text" value="0"/>		Fully Met	3.85	https://www.csio.res.in/CommonNew.php?ds=191&page=1
1.6.2	Custodian of documents/categories	<input type="text" value="0"/>	Not Applicable	<input type="text" value="0"/>		Fully Met	3.85	https://www.csio.res.in/CommonNew.php?ds=191&page=1
1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b) (viii)]							
1.7.1	Name of Boards, Council, Committee etc.	<input type="text" value="0.96"/>	Fully Met	<input type="text" value="0.96"/>	www.csio.res.in Specific weblink is being upgraded	Fully Met	0.96	https://www.csio.res.in/CommonNew.php?ds=194&page=1
1.7.2	Composition	<input type="text" value="0.96"/>	Fully Met	<input type="text" value="0.96"/>	www.csio.res.in Specific weblink is being upgraded	Fully Met	0.96	https://www.csio.res.in/CommonNew.php?ds=194&page=1

1.7.3	Dates from which constituted	<input type="text" value="0.96"/>	Fully Met	<input type="text" value="0.96"/>	www.csio.res.in Specific weblink is being upgraded	Not Met	0	Not met
1.7.4	Term/ Tenure	<input type="text" value="0.96"/>	Fully Met	<input type="text" value="0.96"/>	www.csio.res.in Specific weblink is being upgraded	Not Met	0	Not met
1.7.5	Powers and functions	<input type="text" value="0.96"/>	Fully Met	<input type="text" value="0.96"/>	www.csio.res.in Specific weblink is being upgraded	Not Met	0	Not met
1.7.6	Whether their meetings are open to the public?	<input type="text" value="0"/>	Not Applicable	<input type="text" value="0"/>		Not Applicable	0	NA
1.7.7	Whether the minutes of the meetings are open to the public?	<input type="text" value="0"/>	Not Applicable	<input type="text" value="0"/>		Not Applicable	0	NA
1.7.8	Place where the minutes if open to the public are available?	<input type="text" value="0"/>	Not Applicable	<input type="text" value="0"/>		Not Applicable	0	NA
1.8	Directory of officers and employees[Section 4(1) (b) (ix)]							

1.8.1	Name and designation	3.85	Fully Met	3.85	www.csio.res.in	Fully Met	3.85	ok
1.8.2	Telephone , fax and email ID	3.85	Fully Met	3.85	www.csio.res.in	Fully Met	3.85	ok
1.9	Monthly Remuneration received by officers & employees including system of compensation[Section 4(1) (b) (x)]							
1.9.1	List of employees with Gross monthly remuneration	3.85	Fully Met	3.85	https://www.csio.res.in/upload/PDF/PayLevelCSIOStaff1.pdf	Fully Met	3.85	ok
1.9.2	System of compensation as provided in its regulations	3.85	Fully Met	3.85	https://www.csir.res.in/	Fully Met	3.85	ok
1.10	Name, designation and other particulars of public information officers[Section 4(1) (b) (xvi)]							
1.10.1	Name and designation of the public information officer (PIO), Assistant Public Information officer (APIO) & Appellate Authority	3.85	Fully Met	3.85	https://www.csio.res.in/CommonNew.php?ds=186&page=1	Fully Met	3.85	ok

1.10.2	Address, telephone numbers and email ID of each designated official.	3.85	Fully Met	3.85	https://www.csio.res.in/CommonNew.php?ds=186&page=1 Specific link is being upgraded	Fully Met	3.85	ok
1.11	No. Of employees against whom Disciplinary action has been proposed/ taken(Section 4(2))							
1.11.1	No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings	3.85	Fully Met	3.85	https://www.csio.res.in/CommonNew.php?ds=186&page=1	Fully Met	3.85	ok
1.11.2	(ii) Finalised for Minor penalty or major penalty proceedings	3.85	Fully Met	3.85	https://www.csio.res.in/CommonNew.php?ds=186&page=1	Fully Met	3.85	ok
1.12	Programmes to advance understanding of RTI(Section 26)							
1.12.1	Educational programmes	1.92	Fully Met	1.92	Conducted by CSIR-HRDG	Fully Met	1.92	ok

1.12.2	Efforts to encourage public authority to participate in these programmes	1.92	Fully Met	1.92	as above	Fully Met	1.92	ok
1.12.3	Training of CPIO/APIO	1.92	Fully Met	1.92	as above	Fully Met	1.92	CSIR-HRDC conducting training
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	1.92	Fully Met	1.92	being done	Partially Met	0.96	More specific details to be given
1.13	Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]							
1.13.1	Transfer Policy And Transfer Orders[F No. 1/6/2011- IR Dt. 15.4.2013]	7.69	Fully Met	7.69	https://www.csio.res.in/upload/PDF/t&o.pdf	Fully Met	7.69	ok
Total		89		88		97	90	

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