**Format for Project Completion Report for Projects Approved under PRISM programme, DSIR, Ministry of Science & Technology**

**General**:

1. Title of the project:
2. Name & address of the applicant along with e-mail, telephone no., if any:
3. Sponsoring/collaborating agency, if any:
4. Brief introduction about the project:
5. Duration and major milestones:
6. Project cost (Main items of expenditure):
7. Details of actual implementation of the project, scope of work, time schedule etc. :
8. Work done under the project (technical activities):
9. Equipment installed for the project:
10. Testing facilities developed under the project:
11. Details of trials/testing etc. :
12. Product/technology details developed through the project:
13. End product/Prototype/Process developed along with specifications and target achieved:
14. Product specification & standard followed, if any:
15. Details of effluents/emissions/toxic refuse materials/solid wastes etc. :
16. Studies on techno-economic viability undertaken for the commercialization of results of the project & plans for commercialization, if any:
17. Name of Perspective Buyers of the technology/product:
18. Export potential of the product/process developed:
19. Employment generation potential, if any :
20. Whether technology developed holds promise for development at Pilot Plant/Commercial level:
21. Potential for new technology development as an offshoot of this project:
22. Suggested scope for future work, if any:
23. Final output:

**Financial:**

1. Details of Project cost & PRISM support:
2. Details of Revised Project cost & PRISM support:
3. Reason for escalation in the cost, if any:
4. Year-wise expenditure & shares of PRISM grant:
5. Copy of consolidated statement of expenditure in the project as per the format:
6. Copy of consolidated utilization certificate in the prescribed format:

*contd. on .. pp 2/-*

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**Annexures**:

1. A few good photographs/charts of Prototype/Product developed:
2. Copies of sanction letters released so far:
3. Minutes of all PRC meetings:
4. Details of Nominated Expert/PRC members:
5. Copies of statement of expenditure and utilization certificate

Submitted to DSIR so far

(***Note***: Original statement of expenditure and utilization certificate should be submitted separately to DSIR, for the purpose of release of final installments.)