

**CENTRAL SCIENTIFIC INSTRUMENTS ORGANISATION**  
(COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH)  
SECTOR 30-C, CHANDIGARH-160030  
(NIT also available at our Website: [csio.res.in](http://csio.res.in))

**TENDER NOTICE: 1/2009**

Sealed tenders are invited from reputed Travel Agencies fulfilling under mentioned conditions for 'Empanelment' of Travel Agency for booking of Air Ticket for Domestic and International Flights in respect of CSIO staff/Delegates on Discount and Credit Basis: -

- be approved by I.A.T.A.
- be registered with Department of Tourism, Govt. of India.
- Extend credit facility for 30 days.
- Benefit of additional discounts and incentives being offered by the Airlines at the time of booking be passed to CSIO.

Interested Travel Agencies fulfilling above mentioned conditions and who are willing to **pass on the full discount/commission received from Airlines may quote their service charges** for bookings of domestic as well as International Air Travel tickets in the following format: -

1.	Service Charges for booking of tickets of domestic & International tickets:-	
2.	Taxes, (including Service Tax) if any: -	
3.	Rate of TDS: -	

Please send your quotation alongwith documentary proof indicating that your agency has been approved by I.A.T.A and registered with the Department of Tourism superscribing "Empanelment of Travel Agency" addressed to the Director, CSIO, Sector 30-C, Chandigarh-160030 in sealed cover to reach this office on or before **27.01.2009** upto **1.00PM** and will be opened on same day at **2.30PM** in the presence of tenderers, if any. Tenders received after stipulated date & time will be rejected. The Director, CSIO reserves the right to accept or reject full or part of any or all tenders without assigning any reasons thereof.

CONTROLLER OF  
ADMINISTRATION