



**CENTRAL SCIENTIFIC INSTRUMENTS ORGANISATION**  
**(Council of Scientific and Industrial Research)**  
**SECTOR 30-C, CHANDIGARH 160030 (INDIA)**

[www.csio.res.in](http://www.csio.res.in)

# **BID DOCUMENT**

**To be Addressed to:**

**Director**

**Central Scientific Instruments Organisation**  
**Sector -30 Chandigarh-160030**



[0172-2651722](tel:0172-2651722), [0172-2651728](tel:0172-2651728)



**CENTRALSCIENTIFIC INSTRUMENTS ORGANISATION  
(Council of Scientific and Industrial Research)  
SECTOR 30-C, CHANDIGARH**

**No. CSIO/5(9)/2011-Stores**

**TENDER NOTICE FOR DISPOSAL OF UNSERVICEABLE/SCRAP MATERIAL**

Director, CSIO, Chandigarh propose to dispose off the Unserviceable/Scrap material through Sealed Tenders as per following schedule:

Last Date of submission of Tender Documents	Date of Opening of Tender Documents	Earnest Money to be deposited	Date for Inspection of Material
16 December 2011 up to 2:30 PM	16 December 2011 at 3:30 PM	₹ 1,00,000/-	12 to 15 December 2011 from 10:00 AM to 5:00 PM and on 16 <sup>th</sup> December 10:00 AM to 1:00 PM

Detailed terms and conditions can be downloaded from our website [www.csio.res.in](http://www.csio.res.in)

**Stores & Purchase Officer**

**CENTRALSCIENTIFIC INSTRUMENTS ORGANISATION**  
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**SECTOR 30-C, CHANDIGARH**

**No. CSIO/5(9)/2011-Stores**

**TERMS & CONDITIONS FOR THE DISPOSAL OF UNSERVICEABLE /SCRAP  
MATERIAL AT CSIO, SECTOR 30-C, CHANDIGARH-160030**

1. The tenders should be submitted in sealed covers. Open tenders will be rejected.
2. The materials offered for disposal is on “ AS IS WHERE IS & WHAT IS BASIS” Ex-godown in unpacked condition. Taxes & duties that may be levied by the Govt. will be extra as applicable and shall be borne and deposited by the highest successful bidder before lifting of material.
3. The purchaser may inspect the materials from 12 -15<sup>th</sup> December 2011 from 10:00 AM to 5 PM and on 16<sup>th</sup> December 2011 from 10 AM to 1 PM by prior appointment with Sh. Ravi Garg Section Officer (Stores) 0172-2651722,2651728 (Extension 220/435/468) to satisfy themselves about the quality & condition of the materials offered. No complaint whatsoever will be entertained after the tenders are submitted or before or after the materials are lifted. No request for samples or inspection after submission of the tender will be accepted.
4. Tenders should clearly quote their rates Per Kgs/ Per unit as asked for both in figures and in words exclusive of any taxes and duties. Any overwriting in rates or any change and/or alteration without attestation is liable to culminate in the outright rejection of the tender. In case there is any error between the amount specified in figures and words, the higher of the two will be taken for consideration.
5. Tenders should be valid for a period of 30 (thirty) days from the date of opening of the tenders.
6. **Earnest Money deposit of ` 1,00,000/-(Rupees One Lakh only) should be deposited in the shape of Bankers Cheque/ Demand Draft payable in favour of Director CSIO, Chandigarh along with complete Tender Documents.** Tenders not accompanied by EMD will be rejected. No interest will accrue on the EMD so deposited.
7. The Highest successful bidder shall deposit the balance money less the EMD already deposited, within 5 days from the date of issue of award letter by Demand Draft /Banker Cheque in favour of “**Director CSIO, Chandigarh**”. The DD/BC deposit receipt will be presented to the Section Officer (stores) for delivery of the goods
8. The material has to be got lifted within 10 days after making of full and final payment by the highest successful bidder. In case the store is not lifted within the time specified, ground rent of ` 2,000/-(Rupees Two Thousand only) per day will be charged from the purchaser for a further period of 7 days. The materials not so removed will be treated as abandoned lots and the EMD and

other sums paid for the lot will be forfeited without any reference to the purchaser.

9. For such abandoned lots, the institute/ lab reserves the right to re-sell.
10. The materials will be allowed to be lifted between 10.00 AM to 4.00 PM on any working days. No picking, Choosing or sorting will be allowed in the premises for the disposal lots.
11. Mis-description or error in quantity will not invalidate a sale. A proportionate refund will be made to the purchaser when the weight or number delivered is less than that have been specified in the tender.
12. Labour, transport and other arrangements will have to be made by the purchaser at their risk, cost and responsibility.
13. The person authorized by the purchaser will be allowed to take delivery.
14. The lab reserves the right of withdrawing from the sale of any material or lots at any stage without assigning any reasons thereof.
15. The address given in the tender shall be deemed to be the Purchaser's address and correspondence sent on that address shall be considered to have been delivered to the purchaser. No claim will be entertained for the reason of forfeiture of the sum deposited in case the correspondence is returned back undelivered.
16. Large quantity of unserviceable material viz. Cutting tools, desert coolers/Air-Conditioners, old batteries, Electrical/Electronic instruments, electrical goods/scrap, almirahas, tool cabinets, computers, lathe machines/pittie, drafting machines, scrap turning, brass, copper, aluminium, M.S.Scrap and worn out part of automobiles, old tyres, tubes, sanitary fittings, wood scrap, old newspaper/periodicals etc are to be disposed off.
17. The material will be disposed off in a single lot and the bidders will have to submit price for complete lot.
18. The tenders duly completed as per the instructions given herein will be delivered latest by 16<sup>th</sup> December 2011 upto 2.30 PM at General Section, Administrative Block, CSIO, Sector 30-C Chandigarh.
19. Tenders so received will be opened by Tender Opening Committee in the presence of the bidders, if any at 3.30 PM on 16<sup>th</sup> December 2011.
20. The bidders are requested to take out print of Annexure 'A' specified herein and submit their application accordingly.

**Stores & Purchase officer**

**No. CSIO/5(9)/2011-Stores**

Particular of the material which is to be for disposed off	Name and Address of the Bidder	Amount in Rs. (to be quoted in one lot)	EMD Details (D.D/B.C No. along with Date)
Cutting tools, desert coolers/Air-Conditioners, old batteries, Electrical/Electronic instruments, electrical goods/scrap, almirahas, tool cabinets,computers, lathe machines/pittie, drafting machines, scrap turning, brass, copper, aluminium, M.S.Scrap and worn out part of automobiles, old tyres, tubes, sanitary fittings, wood scrap, old newspaper/periodicals etc			

**Full name and Signature of the Bidder**